

School Year/School Calendar/Instruction Time

Prior to the end of the school year, the Board shall determine the length of time during which district schools shall be in session during the next school year. The number of hours/days of planned teacher-student instruction and of teacher-student contact shall be consistent with the Board's definition of "actively engaged in the educational process," shall meet or exceed the requirements of state law and shall include a sufficient number of days to allow the superintendent flexibility in preparing a calendar that supports the district's educational objectives.

The district calendar for the next year shall be prepared by the superintendent and presented to the Board of Education for approval in the spring of each year. In preparing the calendar, the superintendent shall consult with staff and other districts in the regional area.

All calendars shall include the dates for all staff inservice programs scheduled for the coming school year. The administration shall allow public input from teachers prior to scheduling the dates for staff inservice programs.

A copy of the calendar shall be provided to all parents/guardians of students enrolled in district schools. Any change in the calendar except for emergency closings or other unforeseen circumstances shall be preceded by adequate notice .

If a school day is canceled due to an emergency, the Board at its next regular meeting shall ratify the administrative action in closing the school.

The Board defines "actively engaged in the educational process" as time when students are working toward achieving educational objectives under the supervision of a licensed teacher, including:

- classroom instruction time
- individual student work time while at school, including study hall and library research
- school-related field trips
- independent study insofar as such study is allowed under district policy
- assemblies
- passing period between classes including concurrent education

"Actively engaged in the educational process" shall not include:

- lunch
- recess time

1st Reading: 2-20-13
2nd Reading: 3-6-13

File: IC/ICA

Supervision by a licensed teacher shall not require that the teacher be in the student's physical presence at all times, but that the teacher is exercising direction and control over the nature of the student's activities.

Adopted: 1-5-83

Amended: 11-16-93, 3-18-13

LEGAL REFS.: C.R.S. [22-1-112](#) (*school year and national holidays*)

C.R.S. [22-32-109](#) (1)(n) (*duty to determine school year and instruction hours*)

C.R.S. [22-33-102](#) (1) (*definition of academic year*)

C.R.S. [22-33-104](#) (1) (*compulsory attendance law*)

C.R.S. [22-44-115.5](#) (*fiscal emergency*)

1 CCR [301-39](#), Rules 2254-R-2.06 (*school year and instruction hours; definition of contact/instruction time*)

CROSS REFS.: [EBCE](#), **School** Closings and Cancellations