

Meeting Summary



To: Attendees
From: CGA
Project: Sierra Grande School PK-12 Replacement
Project Number: PR19-0314
Subject: Program Meeting
Location: SG School
Meeting Date: 09/17/2019
Meeting Number:
Issue Date: September 24, 2019
Attendees: Pipsa Happo (PH), CGA
Gardner Clute (GC), CGA
Lukasz Ciesielski (LC), CGA
Darren Edgar (DE), SGSD
Steve Horn (SH), DCS
Copy To: Kari-elin Mock, John Sattler, Andy Fiamengo

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Item	Description	Action By	Status
	<p>Sierra Grande School Programming</p> <p>Meeting was held at the school conference room to discuss some questions regarding the current program that was generated during the Masterplanning effort. List of running notes was taken during the meeting.</p> <ul style="list-style-type: none"> • DE: Typical enrollment has been about 290 Pre-K through 12. • JP: It is acceptable to use 25 students per grade level for planning purposes. • JP: Middle School and High School planning purposes should account for 25 students per room and then add multiply by 1.2. This leads to 8.4 classrooms. Rounding up gets to 10 classrooms. Sierra Grande has approximately 10 teachers dedicated to Middle School and High School. Quantity of classrooms will support many more students than what currently attend Sierra Grande. <ul style="list-style-type: none"> ○ DE: Currently there are 2 English, 2 math, 1 history, 1 language, and 1 social studies classrooms. ○ DE: It is acceptable to have two science classrooms with shared lab space between. ○ DE: Can potentially reduce innovation lab and science classroom spaces. ○ DE: The idea of flexible rooms that can accommodate computers/maker space/innovation lab is liked. Additional specialized rooms are unwanted. ○ CGA: Finding efficiencies in program will allow additional square footage or funds to go to other purposes. 		



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	<ul style="list-style-type: none">• DE: Currently, there is not an infant and toddler program. Possibly a future program but do not provide one now.• DE: Provide 2 pre-school classrooms and an office for pre-school director. A separate entrance for the preschool is needed.<ul style="list-style-type: none">○ Pre-school office is larger to allow space for copier and work room functions. Office could be smaller if it is near work room.○ Sierra Grande has Head Start students in pre-school program.• DE: Group bathrooms should be near elementary classrooms. Bathrooms in 1st and 2nd grade classrooms are not needed. Provide a bathroom in the Kindergarten classroom.• DE: Middle school and High school can share a work room so long as there is a work room on each floor/classroom wing.<ul style="list-style-type: none">○ Work rooms should have a copier, supplies, and paper cutter. Work rooms are for stand up work.○ Teacher's lounge would be used for lunch.○ Teacher collaboration room could be helpful. One for elementary and one for secondary. Maybe combine with the work room.• DE: Concerned about flex spaces and collaboration spaces taking away from classroom counts that do not allow for flexible classrooms. Flexible classrooms are needed for larger grades.• CTE programs include business, family consumer sciences (early childhood education), and auto mechanics.<ul style="list-style-type: none">○ CTE spaces should be flexible in case programs change.• The idea of shared classroom between CTE spaces received positive feedback. This can be a small classroom if lab space is provided for business.• DE: Currently there are about 15 students involved in CTE.• DE: Automotive program requires 16' ceilings to fit lift.• DE: Auto program located in bus barn could create problem for space being too far from the school.• Bus barn expansion is largely used for storage.• Students work on cars purchased for program and also buses		



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	<ul style="list-style-type: none">• DE: The school will go to one to one next year. Computer labs have been helpful for testing. One computer lab will be utilized by the business program. The school does not need more than 2 computer labs.• Sierra Grande needs to keep two gyms and wrestling room.• Sierra Grande is hoping to find approximately \$3M for water and athletic surfaces.• DE: Greenhouse is not being utilized at the moment. It does not need to be relocated. It is not a good use of space to dedicate space in the building for greenhouse.• DE: 180 parking spaces in the master plan is more than needed. 120 spaces are acceptable for events. Gravel is acceptable for overflow parking. 60 for students and staff.<ul style="list-style-type: none">○ DE would like to discuss different options for the paved lots; whether asphalt or concrete should be used		

PH;jt

The foregoing is believed by the author to be an accurate and materially complete reflection of the discussions described. Requests for any corrections or additions to this document should be forwarded to the author within five business days. Thereafter, this document shall be deemed the official record of the discussions described herein.